

JOB DESCRIPTION: Team Leader 3-Waters

JOB DETAILS:

REFERENCE	#JD2319
LOCATION	Auckland
EXPERTISE	Team Leadership / Project Management / Engineering / 3-Waters
WORK TYPE	Permanent

JOB DESCRIPTION

- Opportunity to have a stake in major infrastructure and commercial projects
- Dynamic, fast-growing company with enviable projects
- Great team environment and opportunity to grow the team

We are looking for an experienced professional with great relationship-building skills to join our Advisory Services team as a Senior 3-Waters Specialist and Team Leader in Auckland working on a variety of projects across the region.

ABOUT THE ROLE

As the Team Leader for the 3-Waters discipline, you will be responsible for excellence in the execution of our project management initiatives. You will be a Senior Project Manager, and 3-Waters technical specialist, with additional skills that lend themselves to leadership and oversight. The primary objective of the Team Leader is to provide outstanding service to clients while ensuring the successful delivery of our high-profile projects, including driving business development.

Some responsibilities of the role will include:

- Resource management – utilisation of the team / collaboration / forecasting.
- People management – accountability / mentoring and coaching / leadership and technical support / performance and development / culture guidance.
- Business development management.
- Reporting, business planning and forecasting.
- Leading the delivery of 3-Waters projects – from site assessment and design through to handover with the support of the wider team.
- Undertaking consultancy tasks for external and internal clients.
- Willingness to work remotely, positioned as a member of the Client's team on secondment, as may be required from time to time.
- Performing site inspections and assessing Health, Safety, Environmental and Quality Assurance

performance of contractors in line with contract documents & current NZ HSE requirements.

- Providing guidance and support as a senior member of the Advisory Services Team.
- Leading proposal preparation, job delivery, work planning and financial management tasks.
- Fostering strong relationships with clients, identify opportunities for engagements for the 3-Waters team and wider organisation.
- Providing initiative and practical advice to identify solutions to job-specific challenges.
- Ensuring technical and quality requirements of work are met and maintained, including record-keeping.
- Maintaining appropriate, open, friendly relationships with clients, sub-consultants and contractors.
- Working towards / maintaining appropriate professional memberships.

ABOUT YOU

- You will have at least 10 years' experience as a Project Manager in the industry (3-Waters specialist), with a proven track record of delivering projects to time, budget and specification.
- Previous people leadership experience would be advantageous.
- You have a Bachelor's degree or higher in a relevant discipline (Civil Engineering or similar).
- You are a great communicator - both verbal and written - and are effective at establishing meaningful professional relationships.
- You like to be highly organised and pay attention to detail – remaining mindful of the bigger picture.
- You value being a part of a team that supports each other, and you take pride in the work you do.

IF YOU ARE INTERESTED: Please submit your CV and a cover letter which outlines the reason for your interest in this position and indicating the match of your skills and experience to our job requirements, or if you have any questions about the role or Stellar Projects to: careers@stellarprojects.co.nz



WHY STELLAR PROJECTS?

After being founded in 2013, we have grown to over ninety staff in a relatively short space of time. Our success is largely due to the high calibre of personnel we attract and retain, with specialists in a wide range of services.

We understand the importance of providing a great experience for our stakeholders - both internal and external. Professionally fulfilled employees with job satisfaction translates to a thriving business - our people are our success, and we want to nurture that.

We offer a competitive salary with flexible working arrangements. Our employees are covered by a life insurance scheme, there is an employee-share programme, and we facilitate professional memberships and active support of career development.

In addition to the 'little things' - such as fresh fruit, beverages and regular morning teas - we have an employee assistance program and an empathetic approach to individual needs.

We believe it is the intangible things which stand us apart. Our team genuinely enjoys working together, and our office vibe is a relaxed and warm professional environment. Our regular social events - such as inter-region trips, family picnics, triathlon events, quiz nights and others - go towards fostering great working relationships.

If you are looking for a company that wants their people to thrive, then Stellar Projects may be the right place for you.

